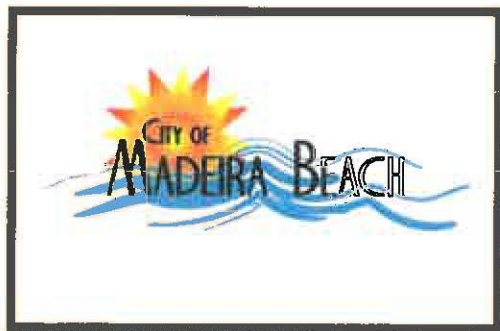




THE CITY OF MADEIRA BEACH, FLORIDA
PUBLIC NOTICE

BOARD OF COMMISSIONERS
REGULAR MEETING

The Board of Commissioners of the City of Madeira Beach, Florida will meet at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida to discuss the agenda items of City Business listed at the time indicated below.

6:00 P.M.

TUESDAY, JULY 12, 2016

COMMISSION CHAMBERS

A. CALL TO ORDER The meeting was called to order at 6:02 P.M.

B. INVOCATION AND PLEDGE OF ALLEGIANCE – COMMISSIONER HODGES

C. ROLL CALL

MEMBERS PRESENT: Travis Palladeno, Mayor
Housh Ghovaei, Vice Mayor
Terry Lister, Commissioner District 1
Nancy Hodges, Commissioner District 2
Elaine Poe, Commissioner District 3

STAFF PRESENT: Shane Crawford, City Manager (CM)
Thomas Trask, City Attorney (CA)
Aimee Servedio, City Clerk (CC)
Vince Tenaglia, Assistant City Manager/Finance Director (ACM/FD)
Dave Marsicano, Public Works/Marina Director (PW/MD)
Frank DeSantis, Community Service Director/Building Official (CDS/BO)
Michelle Orton, Planning/Zoning Director (PZD)
Doug Andrews, Events and Recreation Director (ERD)

D. APPROVAL OF THE MINUTES

1. BOC WORKSHOP APRIL 26, 2016
2. BOC REGULAR MEETING MAY 10, 2016

A motion to approve the minutes was made by Commissioner Lister and seconded by Commissioner Hodges.

ROLL CALL:

Commissioner Lister.....YES Mayor Palladeno.....YES
Commissioner Hodges.....YES
Commissioner Poe.....YES

E. APPROVAL OF THE AGENDA

CM: Commissioner Poe had been asked to be excused at 7 pm due to family issue. Item J-1 be subtracted due to the applicant withdrawing.

A motion to approve the amended agenda has been made by Commissioner Lister and seconded by Commissioner Hodges.

ROLL CALL:

Commissioner Lister.....YES Mayor Palladeno.....YES
Commissioner Hodges.....YES
Commissioner Poe.....YES

DAIS LOG REVIEW

F. PUBLIC COMMENT – LIMITED TO THREE (3) MINUTES

Tom Whalley: Wants Church by the Sea to be able to use parking lot to generate revenue to replace old signs. Wants digital signs allowed. Also wants short term rentals to be workshopped.

G. CONSENT AGENDA

1. BOARD OF COMMISSIONERS DISTRICT 4 APPOINTMENT

CITY CHARTER, ARTICLE II, SECTION 2.2 (3) FILLING OF VACANCIES. ...A VACANCY OF THE OFFICE OF DISTRICT COMMISSIONER ... SHALL BE FILLED WITHIN 30 DAYS OF ITS OCCURRENCE BY A MAJORITY VOTE OF THE REMAINING MEMBERS OF THE BOARD OF COMMISSIONERS...ANY PERSON SELECTED TO FILL SUCH A VACANCY SHALL POSSESS ALL THE QUALIFICATIONS REQUIRED OF A COMMISSION MEMBER BY THIS CHARTER AND BY LAW...THE PERSON SELECTED TO FILL A VACANCY IN THE OFFICE OF DISTRICT COMMISSIONER SHALL SERVE THE UNEXPIRED TERM OF THE OFFICE.

CA: During the workshop they discussed briefly that Commissioner Shontz resigned and there's an obligation to replace her in 30 days. She resigned June 14th. There was a ballot submitted to the Commission with 3 applicants. John Douthart, Housh Ghovae, and Joseph Fallah. After the tabulation form had been submitted, Mr. Ghovae is in the lead.

Mayor: Praised Mr. Ghovae's resume. Says he will be a major asset to this city.

CA: Wanted to verify tabulation form from the workshop were their own.

All Commissioners verified.

A motion to accept Housh Ghovae as the Commissioner to District 4 has been made by Commissioner Hodges and seconded by Commissioner Lister.

ROLL CALL:

Commissioner Lister.....YES

Commissioner Hodges.....YES

Commissioner Poe.....YES

Mayor Palladeno.....YES

At this time, the City Attorney swore Mr. Ghovae into office

Commissioner Ghovae: Wonderful honor. Thanked God for placing him in this wonderful city. Is here every day, and is still in awe because of the wonderful leadership and people of this town. Thanked the Board of Commissioners for the opportunity and promised to the residents that he would never let them down. Shontz gave life to this town that he promises to try and fill those shoes best he can.

2. SELECTION OF VICE-MAYOR

CITY CHARTER, ARTICLE 4.4 – VICE-MAYOR; THE BOARD OF COMMISSIONERS SHALL APPOINT A VICE-MAYOR AT ITS FIRST REGULAR MEETING FOLLOWING THE ELECTION. THE TERM OF VICE-MAYOR SHALL BE FOR ONE (1) YEAR. THE VICE-MAYOR SHALL ACT AS MAYOR DURING THE ABSENCE OR DISABILITY OF THE MAYOR. SHOULD THE VICE-MAYOR BE REQUIRED TO ACT AS MAYOR FOR A PERIOD IN EXCESS OF THIRTY (30) DAYS, HE/SHE SHALL RECEIVE THE COMPENSATION OF THE MAYOR RETROACTIVE TO THE DATE UPON WHICH HE/SHE ASSUMED THE MAYORAL DUTIES.

Mayor passed gavel to Commissioner Lister.

A motion to nominate Commissioner Ghovae as Vice Mayor was made by Mayor Palladeno and seconded by Commissioner Hodges.

ROLL CALL:

Commissioner Lister.....YES

Commissioner Hodges.....YES

Commissioner Poe.....YES

Commissioner Ghovae.....YES

Mayor Palladeno.....YES

H. CONTRACTS/AGREEMENTS

1. AUTHORIZATION OF GRANT AGREEMENT #HL059 WITH FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY IN THE AMOUNT OF \$350,000.

A motion for authorization of grant agreement #HL059 with Florida Department of Economic Opportunity in the amount of \$350,000 has been made by Commissioner Poe and seconded by Commissioner Hodges.

ROLL CALL:

Commissioner Lister.....	YES	Vice-Mayor Ghovae.....	YES
Commissioner Hodges.....	YES	Mayor Palladeno.....	YES
Commissioner Poe.....	YES		

2. APPROVAL OF AN AMENDMENT TO THE TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT.

A motion to approve an amendment to the traffic signal maintenance and compensation agreement was made by Commissioner Lister and seconded by Commissioner Hodges

ROLL CALL:

Commissioner Lister.....	YES	Vice-Mayor Ghovae.....	YES
Commissioner Hodges.....	YES	Mayor Palladeno.....	YES
Commissioner Poe.....	YES		

3. APPROVAL FOR THE CITY TO MODIFY FEMA MITIGATION SUBGRANT AGREEMENT 15FM-J2-08-62-02-272 WITH FDEM TO REFLECT A BUDGET AND SCOPE OF WORK INCREASE, BOTH FEDERAL AND NON-FEDERAL.

A motion to modify FEMA mitigation sub grant agreement has been made by Commissioner Poe and seconded by Commissioner Lister.

ROLL CALL:

Commissioner Lister.....	YES	Vice-Mayor Ghovae.....	YES
Commissioner Hodges.....	YES	Mayor Palladeno.....	YES
Commissioner Poe.....	YES		

4. APPROVAL OF MADEIRA BEACH BUS SHELTER MAINTENANCE AGREEMENT WITH PINELLAS SUNCOAST TRANSIT AUTHORITY.

CM: Staff recommendations for approval

A motion to approve the Madeira Beach bus shelter maintenance agreement was made by Commissioner Lister and seconded by Commissioner Hodges.

ROLL CALL:

Commissioner Lister.....	YES	Vice-Mayor Ghovae.....	YES
Commissioner Hodges.....	YES	Mayor Palladeno.....	YES
Commissioner Poe.....	YES		

I. UNFINISHED BUSINESS – NONE

J. NEW BUSINESS

1. [PUBLIC HEARING FOR ALCOHOLIC BEVERAGE APPLICATION #2016.05*](#)

A PUBLIC HEARING TO CONSIDER ALCOHOLIC BEVERAGE APPLICATION #2016.05 FOR A 2COP LICENSE (BEER AND WINE ONLY/SALE BY THE DRINK FOR CONSUMPTION ON PREMISES AND PACKAGE SALES IN SEALED CONTAINERS) ON A WATER TAXI BOAT WHOSE PLACE OF BUSINESS IS LOCATED AT 170 JOHN'S PASS BOARDWALK.

**Removed from agenda*

2. **ORDINANCE 2016-06***

A FIRST READING OF AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, CREATING SECTION 86-29 OF THE CODE OF ORDINANCES TO PROVIDE FOR ADMINISTRATIVE WAIVERS; PROVIDING FOR PURPOSE, APPLICABILITY, AUTHORITY, APPLICATION PROCESS, REVIEW, FINDINGS AND DECISION, CONDITIONS OF APPROVAL, AND APPEAL PROCEDURES; AND PROVIDING FOR AN EFFECTIVE DATE.

**Contingent on recommendation from Planning Commission on July 11, 2016 Meeting.*

CM: Unanimously voted on by the planning commission.

CA: Treasure Island has the same kind of policy in place.

PZD: Must provide information on why they're requesting the variance.

CM: The way this will be handled is by gathering all of the appropriate department heads and discuss.

A motion has been made to approve the first reading of Ordinance 2016-06 by Commissioner Hodges and seconded by Commissioner Lister

ROLL CALL:

Commissioner Lister.....YES

Vice-Mayor Ghovae.....YES

Commissioner Hodges.....YES

Mayor Palladeno.....YES

Commissioner Poe.....YES

3. **CITY MANAGER'S PROPOSED BUDGET DISCUSSION**

DISCUSSION ON CITY MANAGER'S PROPOSED BUDGET FOR FISCAL YEAR 2017 PRESENTED BY CITY MANAGER SHANE B. CRAWFORD AND ASSISTANT CITY MANAGER VINCENT M. TENAGLIA.

CM: Millage rate is at least year's rate. 9.72% increase in property value. Revenue is conservative and the budget is evolving to reflect the City's evolution. Praised Vince's budgeting. Two major cuts were two million from undergrounding and reduction of a Sheriff. Believes short term rental violations are manageable now.

Mayor: Wants a meeting on August 16th at 7 p.m. to discuss Budget.

No motion needed

4. **RESOLUTION 2016-23**

A RESOLUTION OF THE CITY OF MADEIRA BEACH, FLORIDA, ESTABLISHING THE FISCAL YEAR 2017 MAXIMUM MILLAGE RATE; SCHEDULING PUBLIC HEARING DATES FOR BUDGET ADOPTION; AND PROVIDING FOR AN EFFECTIVE DATE.

A motion to approve Resolution 2016-13 has been made by Commissioner Poe and seconded by Commissioner Hodges.

ROLL CALL:

Commissioner Lister.....YES

Vice-Mayor Ghovae.....YES

Commissioner Hodges.....YES

Mayor Palladeno.....YES

Commissioner Poe.....YES

5. **RESOLUTION 2016-24**

A RESOLUTION OF THE CITY OF MADEIRA BEACH, FLORIDA, AMENDING THE CITY OF MADEIRA BEACH FEES AND COLLECTION PROCEDURE MANUAL TO REFLECT THE FEE REVISIONS TO ARTICLE I (CITY CLERK), ARTICLE II (COMMUNITY SERVICES) AND ARTICLE V (PARKS & RECREATION); AND PROVIDING FOR AN EFFECTIVE DATE.

A motion to Approve Resolution 2016-24 was made by Commissioner Lister and Seconded by Commissioner Hodges

ROLL CALL:

Commissioner Lister.....	YES	Vice-Mayor Ghovae.....	YES
Commissioner Hodges.....	YES	Mayor Palladeno.....	YES
Commissioner Poe.....	YES		

6. **RFP #2013-147 AND #2013-149 BID AWARD**

RFP #2013-147 AND #2013-149 FOR STORMWATER DRAINAGE IMPROVEMENTS BID AND CONTRACT AWARDED TO KEYSTONE IN THE AMOUNT OF \$4,445,492.20.

CM: This is a major section of the town getting done. Had to rebid in order to fit within the budget. Expending 3.9 mil.

AI Carrier: County will pay for their share of the work. Project area is Boca Ciega. Contractor is Keystone excavators and looking at 4-6 weeks to start and 6-9 months to complete, depending on the rain. Will be putting out neighborhood meeting notices.

A motion to award RFP #2013-147 was made by Commissioner Poe and seconded by Commissioner Hodges

Commissioner Lister.....	YES	Vice-Mayor Ghovae.....	YES
Commissioner Hodges.....	YES	Mayor Palladeno.....	YES
Commissioner Poe.....	YES		

A motion to award RFP #2013-149 was made by Commissioner Lister and Seconded by Commissioner Hodges

ROLL CALL:

Commissioner Lister.....	YES	Vice-Mayor Ghovae.....	YES
Commissioner Hodges.....	YES	Mayor Palladeno.....	YES
Commissioner Poe.....	YES		

A. **AUTHORIZATION OF EXPENDITURES**

AUTHORIZATION OF EXPENDITURES IN THE AMOUNT OF \$3,926,995 FOR STORMWATER DRAINAGE AND ROADWAY

CM: Staff recommendation is for approval

A motion to authorize expenditures was made by Commissioner Lister and seconded by Commissioner Hodges

ROLL CALL:

Commissioner Lister.....	YES	Vice-Mayor Ghovae.....	YES
Commissioner Hodges.....	YES	Mayor Palladeno.....	YES
Commissioner Poe.....	YES		

IMPROVEMENTS, IN ACCORDANCE WITH RFP #2013-147 AND #2013-149.

7. **CITY MANAGER DISCUSSION – PLANNING & ZONING DEPARTMENT STAFFING UPDATE**

UPDATE ON PLANNING & ZONING DEPARTMENT STAFFING CHANGES AND EXECUTIVE ASSISTANT TO THE CITY MANAGER'S WAGE ADJUSTMENT PRESENTED BY CITY MANAGER SHANE B. CRAWFORD.

CM: Convinced the Planning and Zoning department is where it needs to be. Small reorganization occurred, proven to be working out great. Back in December, Cheryl McGrady was given a \$4 an hour bump in order to train the assistant for the Planning in Zoning department. Commission in a position to reduce the salary that they had initially given. Comfortable with her going back into old position.

Mayor: Suggested moving to City Clerk department.

CM: City Clerk's office is inundated with paperwork. Unfortunate to lose assistant to City Clerk. So far so good with the replacement. In no position to make recommendation due to the relationship. Revisit at next meeting.

Lister: Ms. McGrady does a lot for this city. Leaning towards putting her back in original position in order to give a break.

A motion has been made to reduce Ms. McGrady's pay back to original payment after the pay cycle has been made by Commissioner Lister and seconded by Commissioner Hodges.

Commissioner Lister.....YES
Commissioner Hodges.....YES
Commissioner Poe.....YES

Vice-Mayor Ghovae.....YES
Mayor Palladeno.....YES

K. REPORTS/CORRESPONDENCE

- CITY COMMISSION

Mayor: Congratulated Vice Mayor. County moving forward with life support transport system.

- CITY ATTORNEY
- CITY MANAGER

CM: Two department heads he wanted to thank. Dave Marsicano and Doug Andrews.

- CITY CLERK

CC: Vacancies on Planning Board, Civil Service Board, and Library Board. Applications are due by July 29th.

L. ADJOURNMENT – 7:10 p.m.



Travis Palladeno, MAYOR



Submitted by Nick Lewis, Support Specialist