

A workshop meeting of the City of Madeira Beach Board of Commissioners was held at 2:00 p.m. on November 28, 2017 in the Patricia Shontz Commission Chambers at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida. Mayor Black called the meeting to order.

MEMBERS PRESENT: Maggi Black, Mayor
John Douthirt, Vice-Mayor
Nancy Hodges, Commissioner District 2
Nancy Oakley, Commissioner District 3
Terry Lister, Commissioner District 1 – Excuse for Absent

STAFF PRESENT: Derryl O’Neal, City Manager
Patrick Perez, Interim City Attorney (CA)
Andrea Gamble, Administrative Support Specialist
Walter Pierce, Finance Director (FD)
Dave Marsicano, Public Works/Marina Director (PW/MD)

A. CALL TO ORDER

Mayor Black called the meeting to order at approximately 2:00 p.m.

B. ROLL CALL

City Clerk Clara VanBlargan called the Roll and all Commission members were present.

C. PUBLIC COMMENT

Steve Kochick, resident, asked if the meetings will open to the public and it was confirmed yes.

D. TOPICS FOR DISCUSSION

1. BROADSPECTRUM – CONTRACTOR FOR FDOT

Mark Garcia, contractor for FDOT, presented his services to the Commission. He maintains all the State roads for Madeira Beach and is responsible for all the work that is not getting done and encouraged the City to contact him anytime should there be a need for all maintenance.

2. AGENDA MANAGEMENT SOFTWARE PRESENTATION

Josh Fruecht with iCompass presented on the agenda management software and explained how the project will reduce staff time, reduce paper usage, and enhance accessibility to the meetings. He also explained how their other product services they have available will also meet the needs of the City and explained the cost for all.

3. OUTFLOW MAINTENANCE

Dave Marsicano, Public Works/ Marina Director gave an update on the outfall maintenance cleanup. He said the outfalls are broken down into eight areas and that he has a step by step report from 2014 that he will give the Commissioners.

Commissioner Oakley asked if a notification can go out to all the residents to remind them to get vehicles off the road for the street sweeper.

4. CITY OF MADEIRA BEACH PARKS

Commissioner Lister reported the pocket parks are under used and needed to be cleaned up and asked for money to be budgeted for maintaining them. Dave Marsicano reported that the City maintains all the City Parks, pocket parks, and right of ways.

5. JOHN'S PASS KIOSK

The Interim City Manager said the Tampa Bay Chambers contract with the kiosk has expired and there was a consensus to put the kiosk out for an RFP to bid for the purposes of informational or business. The Kiosk is a very small 10' x 10' building.

The Mayor said the building should be self-paid for.

Robin Sollie from the Tampa Bay Chambers said the internet and phones are paid for by the Johns Pass Merchants Association. She said the Chambers owned the ATM machine.

The Mayor asked if we have a consensus to go forward with an RFP.

The Commission gave consensus.

6. PINELLAS COUNTY TRANSPORTATION – TRANSFER OF FDOT SIGNALS AND STREET LIGHTING TO PINELLAS - COUNTY FROM MADEIRA BEACH

Agenda Item D.6. had been pulled from the Agenda for placement on the December 12, 2017 regular meeting agenda.

7. HISTORICAL BUILDING REGISTRY - SNACK SHACK

Commissioner Oakley said Pinellas County preservation were talking about putting Snack Shack on the historical registry.

Interim City Manager said he can look into it, but the building may not qualify as a historical site as the building had some renovations.

Commissioner Oakley said she will give the Interim City Manager the contact information of the person in Pinellas County.

8. CHARTER AMENDMENT

City Clerk Clara VanBlargan reported that there will be a group meeting with all the boards in January to talk about some of the duties they will be charged with.

Commissioner Oakley said she would like the City Charter to be amended to make it mandatory for the City Manager be in the ICMA and in good standing. The Commission concurred.

9. WORKSHOP SETTING

The Finance Director said the Commission had expressed an interest in having a workshop table setting in front of the Dias similar to what we had at the November 13, 2017 workshop meeting. There are no costs on tables or layout, but to pick up audio, the most practical solution would be to buy wireless microphones. He explained that he obtained a cost of \$10,000 for four wireless microphones with 2 chargeable stations.

The Finance Director announced that the new parking meters project will start on Monday, December 4, 2017.

10. 911 MEMORIAL UPDATE

Commissioner Lister reported on Agenda Item 10.

Delores Leigh, Mr. Critelli and Steve Kochick commented at the podium. Ms. Leigh said the team meets once a month to discuss preservations with 911 memorial and they are focusing on the hero's garden and a hero's garden plaque. The team would like to see a complete makeover of the garden with the assistance of a landscape professional. The City maintains the grounds of the 911 Memorial.

11. HIRING OF CITY ATTORNEY

Commissioner Hodges questioned Attorney Ralf Brookes. Mr. Brookes responded and said he is available by phone and in person, available on demand, and available in person 4 hours a week.

Attorney Regina Kardash said she was available for any questions from Council and she explained in more detail the retainer with her office.

The Commission made a consensus to select an attorney at the 6:00 p.m. meeting to be held that evening.

12. STATUS UPDATE: FEMA AND HURRICANE IRMA

The Finance Director reported on a meeting he had with FEMA last week and said everything is in order and the City is on track with FEMA. It is possible the City may be reimbursed for something from Hurricane Irma. The FEMA Agent is giving the City 60 days to complete the update on all items. They indicated there is a State grant that is available for Cities to apply for to prevent Hurricane damage and FEMA claims in the future. He is looking into this and would like to submit toward this grant a new generator for City Hall.

13. CONSIDERATION OF CITY MANAGER'S Compensation

The Interim City Manager said there he would like to be compensated for the time he has served in two positions and presently as Interim City Manager.

The Finance Director recommended giving the Interim City Manager a one-time bonus and then moving forward in paying him the \$125,000 he was making before when doing both jobs, Fire Chief and Acting City Manager. He is back to making his annual Fire Chief salary at approximately \$97,000.

E. ADJOURNMENT

The Mayor adjourned the meeting at approximately 3:45 p.m.


Maggi Black, Mayor

ATTEST:


Clara VanBlargan, MMC, MSM, City Clerk