THE CITY OF MADEIRA BEACH, FLORIDA
PUBLIC NOTICE

BOARD OF COMMISSIONERS
SPECIAL BUDGET MEETING

The Board of Commissioners of the City of Madeira Beach, Florida will meet at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida to discuss the agenda items of City Business listed at the time indicated below.

6:00 PM	THURSDAY, SEPTEMBER 3, 2015	COMMISSION CHAMBERS

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE – COMMISSIONER TERRY LISTER

C. ROLL CALL

D. APPROVAL OF THE MINUTES

E. APPROVAL OF THE AGENDA

F. PUBLIC COMMENT – LIMITED TO THREE (3) MINUTES

G. CONSENT AGENDA

H. UNFINISHED BUSINESS

I. NEW BUSINESS

1. **ORDINANCE 2015-10**
   A FIRST READING OF AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA ESTABLISHING THE MILLAGE RATE FOR FISCAL YEAR 2016; PROVIDING AND ANNOUNCING THE NAME OF THE TAXING AUTHORITY; THE ROLLED-BACK RATE; THE PERCENTAGE INCREASE; AND THE MILLAGE LEVY; BY PROVIDING FOR READING IN ITS ENTIRETY; AND PROVIDING FOR AN EFFECTIVE DATE.
2. **ORDINANCE 2015-11**
   A FIRST READING OF AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, ADOPTING THE OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; AND PROVIDING FOR AN EFFECTIVE DATE.

J. REPORTS/CORRESPONDENCE

- **CITY COMMISSION**
- **CITY ATTORNEY**
- **CITY MANAGER**
- **CITY CLERK**

K. ADJOURNMENT

Any person who decides to appeal any decision of the City Commission with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the City Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-391-9951 or fax a written request to 727-399-1131.

Posted August 28, 2015

ok
JBC
8/28/15

City of Madeira Beach
Finance Department

300 Municipal Drive
Madeira Beach, FL 33708

Date:	August 26, 2015
To:	Mayor Palladeno, Vice Mayor Poe, Commissioner Hodges, Commissioner Lister, Commissioner Shontz
From:	Vincent M. Tenaglia, Assistant City Manager
Subject:	Tentative FY 2016 Budget

Each year during the budget process, staff presents three separate versions of the budget document: proposed, tentative, and adopted. The tentative budget will be presented on September 3 to include FY 2015 budget amendments adopted since July 1, as well as requested changes to the FY 2016 proposed budget. Attached is a detailed list of these changes.

As discussed at the August 25 BOC workshop, the budget has also been revised to reflect the City's fund balance policy scheduled for adoption on September 8. Finance staff identified fund balance concerns as the top priority in developing the FY 2016 budget. As will be illustrated on the Fund Balance Projection worksheet of the tentative budget document, the General Fund is proposed with long-term fund balance reaching 17.5% of operating expenditures by fiscal year 2020. As such, beginning in fiscal year 2016, the City will be required to match potential changes to the budget (i.e., budget amendment expenditure increases) with offsetting funding sources in order to maintain its long-term financial position.

The net "bottom line" effects of incorporating FY 2015 budget amendments, FY 2016 revised requests, and the new fund balance policy into the tentative FY 2016 budget can be summarized as follows:

- *General Fund* long-term unassigned balance: **34.6% increase** compared to proposed budget
- *Local Option Sales Tax Fund* long-term restricted balance: **70.2% decrease** compared to proposed budget
- *Archibald Fund* long-term restricted balance: **108.6% increase** compared to proposed budget
- *Debt Service Fund* long-term committed balance: **110.8% increase** compared to proposed budget
- *Sanitation Fund* long-term unrestricted net position: **24.9% decrease** compared to proposed budget
- *Stormwater Fund* long-term unrestricted net position: **156.0% increase** compared to proposed budget
- *Marina Fund* long-term unrestricted net position: **24.7% decrease** compared to proposed budget

Budget Changes Since July 1, 2015

Description	Fund	Account	FY 2015	FY 2016
OPERATING REVENUE				
Ad valorem revenue (estimated property value increase, May 26 to July 1)	General	001.311.000		$1,800
State revenue sharing (state allocation formula amended July 27)	General	001.335.120		$2,300
State revenue sharing (state allocation formula amended July 27)	Gas Tax	150.335.120		($2,300)
Estimated parking ticket revenue decrease	General	001.351.112		($60,000)
Estimated parking meter revenue increase	General	001.344.502		$63,500
Estimated parking meter revenue increase	General	001.344.504		$75,200
Estimated parking permit revenue increase	General	001.344.506		$4,200
Estimated parking meter revenue increase	General	001.344.507		$171,900
Estimated parking meter revenue increase	General	001.344.509		$16,500
Estimated summer camp revenue increase	General	001.347.221		$5,000
Estimated parking meter revenue increase	Archibald	110.344.501		$54,500
Stormwater interest earnings	Stormwater	404.361.100		$12,400
Total operating revenue changes		General Fund		$280,400
		Archibald Fund		$54,500
		Gas Tax Fund		($2,300)
		Stormwater Fund		$12,400
NON-OPERATING FUNDING SOURCES				
Budget amendment resolution 2015-25: lawsuit settlement	General	001.393.991	$746,904	
FRDAP grant award - recreation equipment	General	001.337.092		$50,000
Stormwater debt proceeds	Stormwater	404.381.999	$3,700,000	($3,660,000)
Total non-operating funding source changes		General Fund	$746,904	$50,000
		Stormwater Fund	$3,700,000	($3,660,000)
OPERATING EXPENDITURES				
Budget amendment resolution 2015-19: code enforcement position	General	001.1050.1200	$3,800	
Budget amendment resolution 2015-19: code enforcement position	General	001.1050.2100	$300	
Budget amendment resolution 2015-19: code enforcement position	General	001.1050.2203	$400	
Budget amendment resolution 2015-19: code enforcement position	General	001.1050.2300	$1,600	
Budget amendment resolution 2015-25: lawsuit settlement	General	001.1000.3103	$167,111	
Budget amendment resolution 2015-29: professional services	General	001.1000.3102	$30,000	
Budget amendment resolution 2015-29: professional services	General	001.1000.3400	$10,000	
Recreation Department additional staffing request	General	001.5000.1200		$10,000
Recreation Department additional staffing request	General	001.5000.2100		$800
Recreation Department additional staffing request	General	001.5000.2400		$200
City Clerk salary increase	General	001.1300.1200		$5,000
City Clerk salary increase	General	001.1300.2100		$300
City Clerk salary increase	General	001.1300.2201		$500
iPads (7) requested for Planning Commission	General	001.1400.3122		$4,000
Code Enforcement Specialist - new position	General	001.1050.1200		$24,000
Code Enforcement Specialist - new position	General	001.1050.2100		$1,800
Code Enforcement Specialist - new position	General	001.1050.2203		$2,900
Code Enforcement Specialist - new position	General	001.1050.2300		$9,600
Code Enforcement Specialist - new position	General	001.1050.2400		$200
FSA account administration	General	001.1100.3400		$1,500
Recreation equipment	General	001.5000.6400		$10,000
Recreation tuition reimbursement	General	001.5000.4000		$2,500
City Commission personnel budget correction	General	001.1300.2203		$1,300
Parking ticket processing fee reduction based on revenue decrease	General	001.6000.3411		($7,800)
Contractual park maintenance service expansion	General	001.4900.3400		$11,700
Total operating expenditure changes		General Fund	$213,211	$78,500
NON-OPERATING FUNDING USES				
Budget amendment resolution 2015-24: playground equipment	General	001.5000.6400	$50,000	
Budget amendment resolution 2015-26: median landscaping	General	001.4900.6300	$127,670	
Budget amendment resolution 2015-28: City Centre docks	LOST	103.9519.6300	$17,941	
Budget amendment resolution 2015-31: City Centre project	General	001.1400.6318	$34,000	
Madeira Way improvements	General	001.1400.6325		($40,000)
Madeira Way improvements	LOST	103.9519.6325		$40,000
City Centre project additions	General	001.1400.6318		$50,000
Marina boat acquisition	Marina	405.9300.6400		$50,000
Stormwater cost of issuance	Stormwater	404.9200.9999		($5,000)
Stormwater debt service expense - principal	Stormwater	404.9200.7100		$171,500
Stormwater debt service expense - interest	Stormwater	404.9200.7200	($12,800)	($175,400)
Total non-operating funding use changes		General Fund	$211,670	$10,000
		LOST Fund	$17,941	$40,000
		Marina Fund		$50,000
		Stormwater Fund	($12,800)	($8,900)

ORDINANCE 2015-10

AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, ESTABLISHING THE MILLAGE RATE FOR FISCAL YEAR 2016; PROVIDING AND ANNOUNCING THE NAME OF THE TAXING AUTHORITY; THE ROLLED-BACK RATE; THE PERCENTAGE INCREASE; AND THE MILLAGE LEVY; BY PROVIDING FOR READING IN ITS ENTIRETY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statutes 200.065 requires the adoption of the millage rate be by separate vote and prior to the adoption of the budget; and

WHEREAS, Florida Statutes 200.065 (2) (d) states "For each taxing authority levying millage, the name of the taxing authority, the rolled-back rate, the percentage increase, and the millage rate to be levied shall be publicly announced prior to the adoption of the millage-levy resolution or ordinance..."; and

WHEREAS, in no event may the millage rate adopted exceed the millage rate tentatively adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MADEIRA BEACH, FLORIDA:

SECTION 1. That the name of the taxing authority is the City of Madeira Beach.

SECTION 2. That the rolled-back millage rate is 1.8502 per $1,000.

SECTION 3. That the proposed millage rate is 18.91% higher than the current year rolled-back rate.

SECTION 4. That the millage rate to be levied for fiscal year 2016 shall be 2.2000 per $1,000 which remains the same as the tentatively adopted millage rate.

SECTION 5. That this Ordinance shall become effective in the manner provided by law.

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PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF MADEIRA BEACH, FLORIDA, this ________ day of ________________, 2015.

APPROVED AS TO FORM:

____
TOM TRASK, City Attorney

____
TRAVIS PALLADENO, Mayor

ATTEST:

____
AIMEE SERVEDIO, City Clerk

PUBLISHED PER TRIM NOTICE:	
PASSED ON FIRST READING:	
PUBLISHED:	08/28/2015
PASSED ON SECOND READING:	

ORDINANCE 2015-11

AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, ADOPTING THE OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of Commissioners of the City of Madeira Beach, Florida, has conducted Public Hearings on the Operating Budget for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016; and

WHEREAS, the Board of Commissioners are desirous of adopting the Operating Budget for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MADEIRA BEACH, FLORIDA:

SECTION 1. The operating budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 shall be governed by the following funding sources and uses:

FUNDING SOURCES: GOVERNMENTAL AND PROPRIETARY FUNDS

Governmental Funds:

General Fund

Ad Valorem Tax (2.2000 Mills)	$ 2,069,000
Franchise Fees	469,300
Utility Service Taxes	704,400
Licenses and Permits	90,600
Intergovernmental Revenue	1,476,300
Service Charge Revenue	275,000
Parking Enforcement	1,573,800
Fines and Forfeitures	9,400
Culture and Recreation	173,300
Investment Earnings	15,000
Miscellaneous Revenue	178,500
State Grant – Other Physical Environment	2,853,900
State Grant – General Government	50,000
Contributions from Enterprise Operations	29,000
Shared Revenue from Other Local Units	329,900
Unassigned Fund Balance	1,251,600
Total Funding Sources	**$ 11,549,000**

Local Option Sales Tax Fund

Local Option Taxes	$ 394,200
Miscellaneous Revenue	1,100
Restricted Fund Balance	294,700
Total Funding Sources	**$ 690,000**

Archibald Fund	
Service Charge Revenue	259,500
Rents and Royalties	112,000
Total Funding Sources	**$ 371,500**
Building Fund	
Building Permits	$ 326,100
Service Charge Revenue	7,200
Total Funding Sources	**$ 333,300**
Gas Tax Fund	
Local Option Taxes	$ 57,900
State Revenue Sharing	48,900
Total Funding Sources	**$ 106,800**
Debt Service Fund	
Inter-Fund Transfer (Debt Service)	$ 527,800
Inter-Fund Transfer (Fund Balance)	192,000
Total Funding Sources	**$ 719,800**

Proprietary Funds:

Sanitation Fund	
Service Charge Revenue	$ 1,259,400
Miscellaneous Revenue	2,600
Unrestricted Fund Balance	64,600
Total Funding Sources	**$ 1,326,600**
Stormwater Fund	
Service Charge Revenue	$ 690,000
Miscellaneous Revenue	12,900
Covenant to Budget and Appropriate	158,000
Unrestricted Fund Balance	3,170,000
Total Funding Sources	**$ 4,030,900**
Marina Fund	
Service Charge Revenue	$ 2,288,500
Miscellaneous Revenue	7,700
Unrestricted Fund Balance	376,000
Total Funding Sources	**$ 2,672,200**
TOTAL FUNDING SOURCES: GOVERNMENTAL AND PROPRIETARY FUNDS	**$ 21,800,100**

FUNDING USES: GOVERNMENTAL AND PROPRIETARY FUNDS

Governmental Funds:

General Fund	
Operating Uses:	
City Manager's Office	$ 484,200
Community Development	325,300
Finance	445,500
City Clerk/Commission	348,300
Non-Departmental	435,700
Public Works	210,700
Fire/EMS	1,410,700
Law Enforcement	1,294,800
Parks	224,400
Recreation	768,700
Parking Enforcement	268,300
John's Pass Village	137,800
Non-Operating Uses:	
Capital Improvements and Vehicle Replacements	$1,429,000
Flood Mitigation Program	2,853,900
Inter-Fund Transfer – Debt Service Fund Expenditures	527,800
Inter-Fund Transfer – Debt Service Fund Balance	192,000
General Fund Committed Balance	191,900
Total Appropriations	**$ 11,549,000**
Local Option Sales Tax Fund	
Capital Outlay	$ 690,000
Total Appropriations	**$ 690,000**
Archibald Fund	
Personnel Services	$ 117,100
Operations	135,500
Capital Outlay	77,000
Restricted Fund Balance	41,900
Total Appropriations	**$ 371,500**
Building Fund	
Personnel Services	$ 268,000
Operations	65,300
Total Appropriations	**$ 333,300**
Gas Tax Fund	
Operations	101,000
Restricted Fund Balance	5,800
Total Appropriations	**$ 106,800**

Debt Service Fund	
Debt Service	527,800
Committed Fund Balance	192,000
Total Appropriations	**$ 719,800**
Proprietary Funds:	
Sanitation Fund	
Personnel Services	$ 418,800
Operations	665,800
Capital Outlay	242,000
Total Appropriations	**$ 1,326,600**
Stormwater Fund	
Personnel Services	$ 181,700
Operations	174,600
Capital Outlay	3,170,000
Debt Service	504,600
Total Appropriations	**$ 4,030,900**
Marina Fund	
Personnel Services	$ 221,700
Operations	2,016,500
Capital Outlay	405,000
Debt Service	29,000
Total Appropriations	**$ 2,672,200**
TOTAL FUNDING USES: GOVERNMENTAL AND PROPRIETARY FUNDS	**$ 21,800,100**

SECTION 2. Total funding sources and uses include fund balance reclassifications, which are appropriated for governance purposes but represent neither revenues nor expenditures.

SECTION 3. Total funding sources and uses include inter-fund transfers, which are appropriated for governance purposes but represent neither revenues of the Debt Service Fund nor expenditures of the General Fund.

SECTION 4. This ordinance shall become effective immediately upon its adoption.

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PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF MADEIRA BEACH, FLORIDA, this ____________ day of ________________________, 2015.

APPROVED AS TO FORM:

____
TOM TRASK, City Attorney

____
TRAVIS PALLADENO, Mayor

ATTEST:

____
AIMEE SERVEDIO, City Clerk

PASSED ON FIRST READING: ____________________

PUBLISHED: ____________________

PASSED ON SECOND READING: ____________________