

Minutes
Charter Review Committee
Wednesday, February 21, 2018; 10:00 a.m.
City of Madeira Beach City Hall: Glass Conference Room
300 Municipal Drive Madeira Beach, FL 33708

The Charter Review Committee meeting was called to order by City Clerk Clara VanBlargan at 10:02 a.m.

Staff members present: Clara VanBlargan, City Clerk; Andrea Gamble, Deputy Clerk; Miranda Borchardt, Communications Specialists

1. Roll Call

The Deputy Clerk called the roll and the following members were present:

- Paul Tilka
- June Mohns
- Gerry Clyatt
- Doreen Moore
- Michael Wycoff (Alternate 1)

John Hendricks, Alternate Two, arrived at the meeting at approximately 10:09 a.m.

2. Oath of Office

The Deputy Clerk administered the Oath of Office to the Board members that were present.

3. Appointment of Chair

Gerri Clyatt made a motion to appoint Doreen Moore as Chair, June Mohns seconded the motion, and all were in favor and the motion passed.

4. Appointment of Vice-Chair

June Mohns made a motion to appoint Gerri Clyatt as Vice-Chair, Doreen Moore seconded the motion, and all were in favor and the motion passed.

5. Information from City Clerk

The City Clerk distributed a copy of the City Charter and said the Committee will work through the Charter in sections moving forward.

6. Questions/Comments by Committee Members

Chair Doreen Moore suggested that each Committee member create an email that will be exclusive to City business.

June Mohns asked how the Charter will be reviewed. She mentioned that the City of Tampa is going through a charter review and has a citizen review. [(http://www.tampabay.com/news/politics/local/Should-Tampa-change-its-charter-Mayor-says-it-works-fine_164855058)]

6. Overview of City Charter

The City Clerk said she will convert the Charter in Word so amendments can be made through strikeouts and underlines. The Committee will be able to make notes in advance through this process. She will provide examples of other city charters. This will be sent out next week.

7. Meeting Schedule

The Committee set its next meeting for Wednesday, March 14, 2018 at 10:00 a.m. in Glass Conference Room at City of Madeira Beach.

8. Public Comment

No members of the public were present at the meeting.

Other Comments

Andrea Gamble said she will provide packets by email as well as have hard copies available at City Hall.

The City Clerk said the Charter training will be helpful. The ordinance will go to a workshop first with the Committee present to represent their choices and updates. State laws may impact the Charter. The City Attorney will review the ordinance prior to it going to Commission. The Commission has to adopt the ordinance to place questions on the ballot to change the Charter.

June Mohns requested a notification to be sent today in order to plan for meeting.

The meeting was adjourned at approximately 10:51 a.m.



Doreen Moore, Chair



Clara VanBlargan, City Clerk