



**THE CITY OF MADEIRA BEACH, FLORIDA
PUBLIC NOTICE**

AGENDA

PARLIAMENTARY PROCEDURE WORKSHOP

10 a.m. – 12 p.m.

The Florida League of Cities will meet in the Patricia Shontz Commission chambers at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida to discuss the agenda items of City Business listed at the time indicated below.

10:00 A.M.

WEDNESDAY, MAY 8, 2019

COMMISSION CHAMBERS

PARLIAMENTARY PROCEDURE WORKSHOP

Ann Guiberson, Professional Parliamentarian

10:00 a.m. – 12:00 p.m.

Training to be provided by Ann Guiberson, PRP includes:

1. Presentation on the importance of procedural rules on April 23, 2019 at 2:00 p.m. (15 minutes)
2. Parliamentary Procedure Workshop on May 8, 2019 from 10 a.m. to 12:00 noon, including:
 - a. Instructional presentation
 - b. Interactive learning activities
 - c. Handout resource
 - d. Questions and answers period



Overview of Experience

Ann works with trade associations, professional societies, and other organizations to have better meetings, improved governance processes, and confident leadership. Her goal is to help you have the tools you need for your group to have smooth meeting, accomplish business efficiently, and have a confident feeling of accomplishment. Ann has extensive experience in both parliamentary procedure and association management. Her unique combination of experience and expertise in both disciplines means you will benefit by a practical approach to finding real-world solutions. She has been in many leadership positions as president and on boards of directors, so her understanding of the problems that come with governing guide her approach to your problem-solving needs.

She is a parliamentarian who believes parliamentary procedure is a wonderful tool to be used in a practical manner to fit the needs of an organization. Her services are customized for each client. Whether your problems are with disruptive members, confusing bylaws, or a need to strengthen leadership, Ann can help.

Ann served as president of the National Association of Parliamentarians and of the Florida Society of Association Executives. She was honored as Executive of the Year in 2009.

One or more Elected or Appointed Officials may be in attendance.